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Kyambogo University Graduate School

REFEREES FORM OF RECOMMENDATION FOR ADMISSION TO GRADUATE PROGRAMMES

The person named below is applying for admissions to graduate programme at this University and has been asked to pass a copy of this form to each referee. I would be grateful if you would be kind enough to send the form duly completed.

Kindly return the form not later than.....and please, accept my thanks in advance for your co-operation.

.....
ACADEMIC REGISTRAR

SECTION A: (to be filled by the applicant)

Full Names of the Applicants (Surname first)

.....

Programme applied for

.....

Name of Referee

.....

SECTION B: (to be filled by the referee)

Please write candidly about the applicant. You may use the other side of this form or attach a letter to this form. Indicate how long and under what capacity you have known the applicant. Comment on the applicants qualifications and potential for advanced study in the field specified as well as his/her promise of professional success. In describing such attributes as motivation, intellect and maturity, please comment on both strong and weak points.

1. I have known the applicant for a period ofyears.
2. He/She was/is.....(Form of acquaintance).

3. In my opinion the applicant's qualifications and potential for advanced study in specified field is: (tick where applicable)

Excellent Very Good Good Fair Poor

4. How do you rate the candidate on the following attributes? (Tick where applicable)

Attributes	Below 50%	50%-59%	60-79%	80% & above
a) Maturity	_____	_____	_____	_____
b) Academic ability	_____	_____	_____	_____
c) Intellectual Potential	_____	_____	_____	_____
d) Creativity	_____	_____	_____	_____
e) Originality	_____	_____	_____	_____
f) Motivation	_____	_____	_____	_____
g) Writings skills	_____	_____	_____	_____
h) Inter-personal relations	_____	_____	_____	_____

5. Do you recommend this applicant? (Tick where applicable)

Highly recommend Recommend
 Recommend with Reservation Do not recommend

6. Referees Particulars

- i. Name of Referee.....
- ii. Address.....
- iii. Tel. No.....Email address.....
- iv. Position/Title.....
- v. Signature.....Date.....

Please use the space below and back page for additional information, if any, which you believe would be helpful in assessing the candidate's application for postgraduate study.

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