



P. O. BOX 1 KYAMBOGO

Tel: 0414 -285037/285001 Fax: 0414 -220464

Email: arkyu@kyu.ac.ug, www. kyu.ac.ug

*Office of the Academic Registrar*

April 12, 2017

### **CIRCULAR 4-2017**

**To:** All Students,  
Kyambogo University.

**From:** Ag. Academic Registrar  
Kyambogo University

**Re: SELF REGISTRATION FOR 2ND SEMESTER**

This is to remind you to enroll, pay fees and self register. Only students who have fully paid up the required fees will be given registration cards. No student will be allowed to do examinations without a valid registration card. Forgery of an examination card is criminal and any culprit found shall be handed over to Police.

Cc Vice Chancellor  
Faculty/School Deans  
Guild President  
Webmaster

DVC F/A  
HODs  
Guild Minister of Educ.



P. O. BOX 1 KYAMBOGO

Tel: 0414 -285037/285001 Fax: 0414 -220464

Email: arkyu@kyu.ac.ug, www. kyu.ac.ug

*Office of the Academic Registrar*

April 12, 2017

**To:** All Faculty/School Deans

All Invigilators

All Examination Monitors

**From:** Ag. Academic Registrar,  
Kyambogo University.

### **CONDUCT OF THE 2016/2017 2ND SEMESTER EXAMINATIONS**

At a consultative meeting held on April 11th 2017 in the DVC F/A's office at 4.00pm, It was agreed that no students should be allowed to sit for examination without a valid registration card.

Anybody who allows a student to enter the examination room without a valid registration card will be held liable for any consequences thereafter which shall include invitation to the Parliamentary Public Accounts Committee for explanation for causing financial loss to the University.

It was also recommended that a Special Task Force be put in place in order to oversee the conduct of the above examinations.