



**KYAMBOGO UNIVERSITY**  
**BID NOTICE**

1. Kyambogo University has allocated funds to be used for the Procurement of the following;

**A. Motor Vehicles:** Lot 1- 3Station Wagons for DVC-AA, DVC-FA & US  
Lot 2- 2Motor cycles

**B. Road works**

**C. Kiln (muffle furnace)**

2. Bidding will be conducted in accordance with the **Open bidding** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003 (as amended), and are open to all bidders.
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 6(b) from **8.00 a.m – 5.00 p.m.**

4. The Bidding Documents in English for *each category* may be purchased by interested bidders upon payment of a non-refundable fee of **Ug.Shs. 100,000/=** (One hundred thousand shillings only) payable onto Kyambogo University **A/C 9030005704587 Stanbic Bank.**

**Payment procedures:** Pay to the above account, present the Bank payment slip to the University Cash Office for issuance of receipt to be presented to Procurement and Disposal Unit at the address on 6(b) for issuance of the Solicitation document.

5. (a) Sealed applications clearly marked

**“Application for the supply and delivery Motor Vehicles Lot 1- 3Station Wagons for DVC-AA, DVC-FA & US**

**“Application for the supply and delivery motor cycles Lot 2 - 2 Motorcycles**

**“Application for rehabilitation and upgrading of the University’s Harlow Road (0.516km)**

**“Application for supply, delivery and installation” of a KILN (muffle furnace)**

should physically be delivered at the under mentioned address by **11.00a.m on 15<sup>th</sup> March 2019 for road works(B) and Kiln (C) while bids for motor vehicles and motor cycles should be delivered by 11:00a.m on 21<sup>st</sup> March 2019.** The bids will be opened at **12:00noon.** at the Procurement and Disposal Unit, in the presence of the applicants who wish to attend.

6. **Note** that the bidding documents should be submitted in properly sealed envelopes labeled, “Application for;

S/N	SUBJECT OF PROCUREMENT	BID SECURITY	PRE- BID MEETING
<b>A</b>	<b>Motor Vehicles</b>		
Lot 1	3 Station Wagons for DVC-AA,DVC-FA, US	15,000,000/=	28/02/2019 at 11:00am
Lot 2	2 Motor cycles	500,000/=	28/02/2019 at 11:00am
<b>B</b>	Road works	10,000,000/=	22/02/2019 at 9:00am
<b>C</b>	Kiln (muffle furnace)	3,000,000/=	22/02/2019 at 11:00am

(b) The Head Procurement and Disposal Unit, Administration Building (1<sup>st</sup> Floor), Kyambogo University, P.O. Box 1, Kyambogo, Tel 0414-287642.

7. Bids must be delivered to the address above at 6 (b) at or before **11:00a.m on 15<sup>th</sup> March 2019 for B and C; 11:00a.m 21<sup>st</sup> March 2019 for A: Bids must be accompanied by a bid securities in form of unconditional bank guarantee.** Late bids *shall* be rejected. Bids will be opened in the presence of the bidders’ representatives who

8. The planned procurement schedule (Subject to changes) is as follow;

**Activity Schedule**

- Publish bid notice	- Thursday, 14 <sup>th</sup> February 2019
- Bid closing date	- Friday, 15 <sup>th</sup> March 2019 at 11:00a.m for B and C while A shall be 21 <sup>st</sup> March 2019 at 11:00a.m
- Evaluation process	- Within 20 working days from bid closing date)
- Display and communication of best evaluated bidder notice	- (Within 5 working days from Contracts Committee approval of evaluation report)
- Contract award and signature	- After expiry of the best evaluated bidder and approval by Solicitor General

**Charles Okello**  
**University Secretary/Accounting Officer**