



KYAMBOGO UNIVERSITY

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DIRECTORATE OF HUMAN RESOURCES

ADVERTISEMENT FOR SENIOR AND CRITICAL TEACHING POSITIONS

Kyambogo University is a public university, established by Statutory Instrument No. 37 of 2003 following the merger of the former Institute of Teacher Education Kyambogo (ITEK), Uganda Polytechnic Kyambogo (UPK), and Uganda National Institute for Special Education (UNISE).

To achieve its mission and strategic goals, Kyambogo University seeks to continuously fill the following senior and critical teaching positions in Faculties of Science, Engineering, Special Needs and Rehabilitation, Education, and Vocational Studies on permanent terms: please visit www.kyu.ac.ug/jobs to download the job advert.

Please note the following:

1. Interested applicants are advised to pay close attention to the job requirements before tendering in their application.
2. Applicants who meet the job specifications will be interviewed to assess their suitability for appointment.
3. Applicants who do not meet the requirements for a position applied for but are eligible for a lower position may be advised accordingly.
4. This is an open advertisement which has no closing date. However, where a position is filled, an update will be posted on the website.
5. An interested person may wish to submit his/her curriculum vitae for review on whether he or she meets the job requirements the position of interest.

SENIOR AND CRITICAL TEACHING POSITIONS FOR FILLING

No.	Position	Salary Scale	Faculty	Department/Field/Area of Specialization
1)	Professor	M3	1. Science	<ul style="list-style-type: none">• Biological Science;• Chemistry;• Computer Science,• Physics;• Sports Science;• Mathematics.

			2. Engineering	<ul style="list-style-type: none"> • Civil Engineering or Water Engineering or Structural Engineering; • Electrical and Electronics Engineering or Telecommunication Engineering; • Architecture; • Mechanical and Production Engineering or Automotive and Power Engineering.
			3. Education	<ul style="list-style-type: none"> • Curriculum Teaching and Media Studies; • Teacher Education and Extension; • Psychology; • Distance Education; • Education Planning and Management.
			4. Special Needs and Rehabilitation	<ul style="list-style-type: none"> • Special Needs Studies; • Adult and Community Education; • Community and Disability Studies.
			5. Vocational Studies	<ul style="list-style-type: none"> • Art and Industrial Design; • Human Nutrition and Home Economics.
2)	Associate Professor	M4	1. Science	<ul style="list-style-type: none"> • Biological Science; • Computer Science; • Physics; • Sports Science; • Mathematics.
			2. Engineering	<ul style="list-style-type: none"> • Civil Engineering or Water Engineering or Structural Engineering; • Electrical and Electronics Engineering or Telecommunication Engineering; • Architecture; • Mechanical and Production Engineering or Automotive and Power Engineering.
			3. Education	<ul style="list-style-type: none"> • Curriculum Teaching and Media Studies; • Teacher Education and Extension; • Early Childhood Development/Education; • Psychology;

				<ul style="list-style-type: none"> • Distance Education; • Education Planning and Management.
			4. Special Needs and Rehabilitation	<ul style="list-style-type: none"> • Special Needs Studies; • Adult and Community Education; • Community and Disability Studies.
			5. Vocational Studies	<ul style="list-style-type: none"> • Art and Industrial Design; • Human Nutrition and Home Economics.
3)	Senior Lecturer	M5	1. Science	<ul style="list-style-type: none"> • Physics; • Sports Science; • Food Processing Technology; • Mathematics.
			2. Engineering	<ul style="list-style-type: none"> • Electrical or Electronics or Telecommunication or Biomedical Engineering; • Architecture; • Construction Technology and Management; • Structural Engineering.
			3. Education	<ul style="list-style-type: none"> • Curriculum Teaching and Media Studies; • Teacher Education and Extension; • Early Childhood Development/Education; • Psychology; • Distance Education; • Foundations of Education.
			4. Vocational Studies	<ul style="list-style-type: none"> • Art and Industrial Design.
4)	Lecturer	M6.1	1. Science	<ul style="list-style-type: none"> • Biological Science; • Food Processing Technology; • Physics; • Sports Science.
			2. Engineering	<ul style="list-style-type: none"> • Construction Technology and Management; • Structural Engineering; • Electrical, Electronics Biomedical or Telecommunication Engineering; • Architecture; • Mechanical and Production; Engineering or Automotive and Power Engineering

			3. Education	<ul style="list-style-type: none"> • Curriculum Teaching and Media Studies; • Teacher Education and Extension; • Early Childhood Development/Education; • Psychology; • Distance Education; • Foundations of Education; • Education Planning and Management.
			4. Special Needs and Rehabilitation	<ul style="list-style-type: none"> • Adult and Community Education.

JOB DESCRIPTIONS AND PERSON SPECIFICATIONS FOR THE ABOVE POSITIONS

JOB TITLE: PROFESSOR

Salary scale: M3

Responsible to: Head of Department

Responsible for: Associate Professors

Department: Departments where the discipline/programme is domiciled

Interacts with: Senior Lecturers, Lecturers, Assistant Lecturers, students, Graduate Fellows/Teaching Assistants, Teaching Fellows

PURPOSE OF THE JOB

To promote research studies and dissemination of research findings and assist the Head of Department in guiding and advising the academic staff within the department on the provision and promotion of quality and internationally acceptable academic education.

KEY FUNCTIONS

1. To provide academic leadership and guidance in the department.
2. To identify and supervise the conduct of research studies by the undergraduate and postgraduate students.
3. To prepare and deliver lectures to students.
4. To organize and conduct seminars and tutorials.
5. To set tests and examinations as well as mark and grade scripts.
6. To advise students on their academic performance.
7. To lead curriculum review.
8. To coach and mentor academic staff in the department.

PERSON SPECIFICATION

- a) Must have a PhD in a relevant Discipline.
- b) Must be at the minimum level of Associate Professor with at least have ten (10) years of teaching/research experience in a recognized University/Institution.
- c) Must have published at least ten articles in peer reviewed journals, or ten book chapters (five of which should have been published after the last promotion) or two books with ISBN Number.
- d) Five journal articles shall be vetted.
- e) Should have supervised two graduate students to completion, one of whom should be at PhD level.
- f) Should have contributed to community service.

JOB TITLE:

ASSOCIATE PROFESSOR

Salary Scale:

M4

Responsible to:

Head of Department/Professor in the relevant discipline

Responsible for:

Senior Lecturers

Department:

Departments where the discipline/programme is domiciled

Interacts with:

Lecturers, Assistant Lecturers, Graduate Fellows or Teaching Assistants/Fellows

PURPOSE OF THE JOB

To provide academic and professional leadership and knowledge to Senior Lecturers, Lecturers, Assistant Lecturers and students at undergraduate and postgraduate levels; and to promote knowledge of his/her subject through original work.

KEY FUNCTION

- 1. To prepare and deliver lectures to undergraduate and postgraduate students
- 2. To conduct research and disseminate research findings.
- 3. To promote knowledge of his/her subject through original work.
- 4. To guide and supervise students doing research.
- 5. To organize and conduct seminars.
- 6. To set tests, examinations, course work and mark scripts as well as grading them.
- 7. To guide and advise students on their performance.

PERSON SPECIFICATIONS

- a) Must have a PhD in a relevant Discipline.
- b) Must be at the minimum level of Senior Lecturer or its equivalent with at least eight (8) years of teaching experience in a recognized University/Institution.

- c) Must have published at least three new articles in peer reviewed journals, or three book chapters or one book with ISBN Number in the area of specialization since promotion to the rank of Senior Lecturer.
- d) Three journal articles or book chapters shall be vetted.
- e) Should have supervised two graduate students to completion.
- f) Should have contributed to community service.

JOB TITLE:

SENIOR LECTURER

Salary Scale:

M5

Responsible to:

Head of Department/Associate Professor

Responsible for:

Lecturers and Assistant Lecturers

Interacts with:

Professors, Teaching Assistants, Graduate Fellows

PURPOSE OF THE JOB

To teach undergraduate and postgraduate students at the University through well researched and prepared lectures; maintain academic and professional excellence through research and dissemination of research findings; and to contribute to the University and wider society through community service.

KEY FUNCTIONS

1. To prepare well-researched lectures and delivering them to undergraduate and postgraduate students.
2. To set tests, examinations and course work in accordance with University policy and regulations.
3. To administer and invigilate tests and examinations according to University policy and regulations.
4. To mark tests, course work and examination scripts, compiling and grading examination results in accordance with University policy and regulations.
5. To guide and advise students on their academic performance.
6. To conduct research and disseminate research findings through conferences, seminars and publications.
7. To supervise undergraduate and post graduate students undertaking research projects.
8. To conduct seminars and tutorials.
9. To carry out administrative duties in the department as directed by the Head of Department.

PERSON SPECIFICATION

- a) Should have a PhD in a relevant Discipline.
- b) Should have a minimum of three years teaching or research experience at the level of a Lecturer in a university or reputable organization.

- c) Must have published at least three articles in peer reviewed journal or at least three book chapters or one book with an ISBN Number (in the area of specialization) since the last promotion.
- d) Three journal articles or book chapters shall be vetted.
- e) Should have contributed to community service.

JOB TITLE: **LECTURER**
 Salary Scale: M6
 Responsible to: Senior Lecturer
 Responsible for: Assistant Lecturers

PURPOSE OF THE JOB

To conduct lectures to undergraduate and postgraduate students in relevant subjects; and maintain academic excellence through well researched and prepared lectures as well as conducting research.

KEY FUNCTIONS

1. To prepare and conduct lectures to undergraduate and postgraduate students.
2. To conduct research and disseminating research findings.
3. Supervise students undertaking research.
4. To conduct seminars.
5. To set tests, examinations and course work according to University standards.
6. To administer and invigilate tests, course works and examinations according to University standards.
7. To mark tests and examinations scripts and compile results according to approved grading standards of the University.
8. To attend to students’ inquiries and academic problems.
9. To carry out administrative duties in the departments as directed by the Head of Department.

PERSON SPECIFICATION

- a) Must have a PhD in a relevant discipline.
- b) Teaching experience of two years in a University will be an added advantage.

HOW TO APPLY FOR THE ABOVE-MENTIONED TEACHING JOB OPPORTUNITIES

1. Interested persons who meet the minimum requirements for any of the above positions should submit **three (3)** hard copies of their applications together with the following:
 - (a) A detailed and an up-to-date Curriculum Vitae.
 - (b) Certified copies of academic transcripts and certificates, and professional qualifications.

- (c) Evidence of appointment to the relevant teaching/research positions, supervision of graduate students and community service undertaken.
 - (d) Names and addresses of three referees who should be advised to send reference letters direct to the Director Human Resources under confidential cover.
 - (e) Copies of the birth certificate or copies of relevant pages of the passport and National ID indicating the applicant's date of birth.
2. Application should be sent or delivered to the address below between 8.00 a.m. to 5.00 p.m. **East African Standard Time.**
3. Applications should be addressed to:

**DIRECTOR HUMAN RESOURCES
KYAMBOGO UNIVERSITY
FIRST FLOOR, ADMINISTRATION BLOCK (RECORDS OFFICE)
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KYAMBOGO UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER