

KYAMBOGO UNIVERSITY

Invitation For Bids under Open Domestic Bidding

Kyambogo University has planned for Revenue collection from Tenancy of various business centres within the University for 12 months. The University now invites applications from eligible firms for Tenancy agreement for the following areas;

Cod e	Business Area / Location	Business Type / Kind	Area (Square Meters)	Reserve Price (Ugx)
LOT 1 : EAST END WING				
1.1	Fruit Center Garage	Photocopying services, Stationery Shop, Mobile money	35.9	1,000,000
1.2	Fruit Center Room 2	Retail Shop	15.9	670,000
1.3	Fruit Center Room 3	Retail Shop	15.9	670,000
1.4	Post office Block	Mobile money/Agent Banking /Foreign exchange services	16.0	500,000
		Mobile money/Agent Banking/ Courier services	16.0	500,000
1.5	Block 2	Photocopying Services	9.98	470,000
1.6	RAC building -middle corridor	Photocopying Services	6.0	250,000
1.7	Guild Café	Internet, printing, photocopying Services & Mobile Money	56.5	500,000
1.8	Nanziri Hall Canteen	Restaurant & Canteen. To provide snacks and canteen services only	135.0	600,000
1.9	Mandela Hall	Gents' saloon	6.5	400,000
1.10	Blue Nile Hall	Gents' saloon	6.5	400,000
1.11	Africa Hall	Gents' saloon	6.5	400,000
1.12	Central Teaching Facility (CTF)-Lower Ground	Photocopying services /stationery shop/Mobile money	16.0	600,000
LOT 2 : WEST END WING				
2.1	Student Center	Cafeteria (24/7) operation with local dishes/ Mobile Money and Agent banking	180	1,500,000
2.2	Central Canteen RM1	Photocopying services/ Canteen/Mobile money	33.0	400,000
2.3	Central Canteen RM2	Photocopying services/Stationery/Mobile money	33.0	400,000

2.4	Central Lecture Block (CLB)	Photocopying services Rm 1/stationery/Mobile money	6.5	600,000
2.5	Post Room-Faculty of Science	Photocopying services /Stationery Services/Mobile money/Agent banking	6.0	500,000
2.6	Switch Board Room-Faculty of Science	Photocopying services/stationery Services/mobile money/Agent banking	6.0	500,000
2.7	Mechanical & Production Engineering	Photocopying Services/stationery	7.2	400,000
LOT 3: NORTH END WING				
3.1	Open Room -Kulubya Hall	Canteen/Restaurant/Mobile money/Agent banking	31.4	1,500,000
3.2	Kulubya Hall	Gents' saloon	6.0	400,000
3.3	Pearl Hall	Ladies' Saloon	12.0	400,000
3.4	Pearl Hall Canteen	Canteen services/Mobile money	33.0	400,000
3.5	Lower Ground - Architecture New Block	Canteen/Mobile Money /Agent Banking	33.0	300,000
3.6	Business Centre 1-North Hall	Photocopying services /stationery/mobile money/agent banking. Successful bidder to provide container	18.0	500,000
3.7	Business Centre 2-North Hall	Unisex Saloon services. Successful bidder to provide container	18.0	400,000

- Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the Government of Uganda, Public Procurement and Disposal of Public Assets Authority Act, 2003 and are open to all bidders from Uganda.
- Bidding documents in English may be purchased by interested bidders upon payment of a non refundable fee of Ug. Sh.100, 000/= (One hundred thousand shillings only) for each lot applied for.
- Payment procedure:** Bidders shall obtain a Payment reference number from the University Bursar's Office which shall be used to make payments in any Bank and thereafter evidence of payment slip to be presented to Procurement and Disposal Unit at the address on 5(b) for issuance of the Solicitation document.
- Documents will be issued 4 days from the date of this advert.**
- (a) Sealed applications clearly marked "**Application for Tenancy for (Indicate the Lot and code applied for e.g Lot 1 (2.1) Students Centre)**" should physically be delivered at the address below 5 (b) at 12.00 noon on **8th August, 2023**. The bids will be opened on **8th August, 2023 at 2:00pm** in University Council Room, in the presence of the applicants who wish to attend.
Note that the bidding documents shall be submitted in properly sealed and labeled envelopes; **each lot applied for in a separate envelope.**
(b) The Head Procurement and Disposal Unit, Administration Building (1st Floor), Kyambogo University, Kampala.
P. O. Box 1, Kyambogo, Tel 041- 287587, Fax 0414-288328

6. The Criteria to be used for evaluation are set out in the Solicitation documents and are in accordance with the procedures specified in the Public Procurement and Disposal of public Assets Act and its Regulations, 2003.
7. The planned procurement schedule (Subject to change) is as follows:

	Activity	Date
a	Publish bid Notice	7 th July, 2023
b	Site Inspection	25 th July,2023 at 11:00am
c	Opening of quotations	8 th August, 2023
d	Evaluation of bids	Within 20 working days
e	Display and communication of best evaluated bidder notice	(within 10 working days from Contracts Committee approval of evaluation report)
f	Contract award and signature	(after expiry of the best evaluated bidder notice)

Arthur Katongole
DEPUTY UNIVERSITY SECRETARY/ ACCOUNTING OFFICER