

**KYAMBOGO UNIVERSITY**  
**COMPETITIVE RESEARCH GRANTS SCHEME**  
**9<sup>TH</sup> CALL FOR PROPOSALS**

**Date Released: 23<sup>rd</sup> January 2024**

**Application Submission Deadline: 1<sup>st</sup> March 2024**

**A: Introduction**

The Ad hoc Committee of Kyambogo University Competitive Research Grants Scheme (CRGS) invites applications for Research Proposals. The goal of the CRGS is to strengthen research capacity of the University Teaching Staff. The objectives of the scheme are to:

- i) Increase the volume and quality of research at Kyambogo University;
- ii) Enhance the capacity of academic staff to supervise graduate students;
- iii) Enhance the capacity for successful proposal grant writing.

The Competitive Research Grants Ad hoc Committee calls for research proposals that are in line with the following:

- i) The Kyambogo University Research Agenda;
- ii) The National Development Plan III;
- iii) The United Nations Sustainable Development Goals.

**B: Research Category**

**Category one: One year research projects**

The research grant is a one-time award, with financial support of up to twenty-five million Uganda Shillings (25,000,000/=) for Arts, Humanities and Social Sciences and up to forty million Uganda Shillings (40,000,000/=) for Science-based proposals. The funding will allow an extra provision of up to five million Uganda Shillings (5,000,000/=) to purchase small equipment upon justification. (The purchased equipment shall remain the property of the University).

**Category two: Six months research projects**

The short-term research (not exceeding six months) will be funded to a maximum of fifteen million Uganda shillings (15,000,000/=). The choice of a project and why it is short- term has to be justified.

**C: Eligibility**

- (i) Applicants shall be full time Academic staff members of Kyambogo University.
- (ii) The Principal Investigator (PI) shall be a PhD holder. Female academic staff are encouraged to apply. The PI shall demonstrate how she/he will build capacity and mentor the team members.
- (iii) A PI on one project can be a Co-PI on not more than two running calls.

- (iv) Successful applicants of the previous Competitive Research Grants Calls (1<sup>st</sup> to 8<sup>th</sup> Call) can only apply as Principal Investigator (PI) after providing proof that their earlier research projects were completed and published or submitted to credible publishers
- (v) The PI is encouraged to identify a graduate student to work with on the project.

#### **D: Notification**

The Calls for Competitive Research Grants will be uploaded on Kyambogo University website and will also be disseminated by email.

#### **E: Administration of the grants scheme**

- i) At the end of the selection process, the Competitive Research Grants Ad hoc Committee will announce the successful applicants, who will be required to sign a Bonding Agreement with Kyambogo University.
- ii) The University Accounting Officer will then issue out funds to the successful applicants according to the University Financial Regulations.
- iii) Bi annual progress reports shall be submitted by the recipients to the Secretariat of the Scheme.
- iv) A final report shall be submitted as per the approved project time frame.

#### **F: Outputs**

On completion, a recipient is required to:

- i) Disseminate the research findings during a scheduled conference(s) to be held at KyU;
- ii) Publish at least one article in a reputable/credible peer reviewed journal;
- iii) Submit the article for archiving in KyU Institutional Repository;
- iv) Provide evidence that the student who was on the project has completed in case of Masters Students(Award letter) or on course to graduate for PhD students (Evidence of article published)
- v) Submit end of project report.

#### **G: Submission guidelines (Must use the provided template in Microsoft word)**

The research proposal shall be written in Microsoft word, Times New Roman, Font 12, single spacing and normal margins. Proposals should not exceed twelve pages. The proposal shall be submitted to the secretariat in the Office of the Vice Chancellor by the PI in both print and electronic formats to [competitiveresearch@kyu.ac.ug](mailto:competitiveresearch@kyu.ac.ug). The proposal should consist of the following sections:

1. Title Page. Include a precise research study title of not more than 20 words, name(s), Department, Faculty/School of the applicant(s) and names of the investigators.
2. Project summary (Maximum of 300 words).

3. Introduction (Maximum one page).
4. Problem statement (Maximum half a page).
5. Objectives/Major research questions (Maximum half a page).
6. Research questions/hypotheses where applicable (Maximum half a page).
7. Justification (Maximum half a page).
8. Methodology (Maximum two pages). Attach separate quantitative and/or qualitative data collection tools.
9. Implementation plan (Maximum one page).
10. Contribution to cross cutting issues for example gender, disability, marginalized groups and climate change (Maximum half a page).
11. References. (Use APA 7th edition, maximum one page).
12. Budget and budget justification (**Use CRGS excel template only**).  
**The grant allows:**
  - a. A maximum of US\$ 700 for the cost of Journal article publication.
  - b. A maximum of US\$ 300 for REC fees.
  - c. A maximum of US\$ 300 for UNCST fees.
  - d. A maximum of UGX 1,000,000/= (One million Uganda Shillings) for Dissemination Conference.
  - e. **Tuition** fees for the graduate student for one year.  
**The grant does not support the following:**

Salaries or honoraria for research team members and technicians, international travel to conferences/seminars/workshops, newspaper articles/adverts, banners, , students' stipend, vehicles, computers, printers, smart phones, furniture, bank charges, contingency/ miscellaneous/ unforeseen and the like.
13. Applicant's Curriculum Vitae (Maximum one page for PI and one page for each Co-PI).

## **H: Selection Process**

All proposals will be subjected to:

- i) Administrative review.
- ii) External review.
- iii) Selection by the committee.

## **I: Feedback**

All applicants will be notified of the status of their application at the end of each selection process stage.