



## COMPETITIVE RESEARCH GRANTS SCHEME

# 10<sup>TH</sup> CALL FOR PROPOSALS

Date Released: **29<sup>th</sup> November 2024**

Application Submission Deadline: **17<sup>th</sup> January 2025**

Research Webinar: **8<sup>th</sup> January 2025**

### **A: Introduction**

The Ad hoc Committee of Kyambogo University Competitive Research Grants Scheme (CRGS) invites applications for Research Proposals. The goal of the CRGS is to strengthen research capacity of the University Teaching Staff. The objectives of the scheme are to:

- i) Increase the volume and quality of research at Kyambogo University;
- ii) Enhance the capacity of academic staff to supervise graduate students;
- iii) Enhance the capacity for successful proposal grant writing.

The Competitive Research Grants Ad hoc Committee calls for research proposals that are in line with the following:

- i) The Kyambogo University Research Agenda
- ii) The National Development Plan III
- iii) The United Nations Sustainable Development Goals

### **B: Research Category**

#### **Category one: One year research projects**

This category has financial support of up to:

- i) Twenty-five million Uganda Shillings (25,000,000/=) for Arts, Humanities and Social Sciences.
- ii) Forty million Uganda Shillings (40,000,000/=) for Science-based proposals.

The funding will allow an extra provision of up to five million Uganda shillings (5,000,000/=) to purchase small equipment upon justification. (The purchased equipment shall remain the property of the University).

## Category two: Six months research projects

The short-term research (not exceeding six months) will be funded to a maximum of fifteen million Uganda shillings (15,000,000/=). The choice of a project and why it is short- term has to be justified.

## C: Eligibility

- i) Applicants shall be full time Academic staff members of Kyambogo University.
- ii) The Principal Investigator (PI) shall be a PhD holder.
- iii) A PI on one project can be a Co-PI on not more than two running calls.
- iv) Successful applicants of the previous Competitive Research Grants Calls (1<sup>st</sup> to 9<sup>th</sup> Call) can only apply as Principal Investigator (PI) after providing proof that their earlier research projects were completed and findings published.
- v) The PI is encouraged to identify a registered graduate student to work with on the project.
- vi) A Principal Investigator shall not apply solo.

## D: Notification

The Call for Proposals will be uploaded on Kyambogo University website and be disseminated by email.

## E: Administration of the grants scheme

- i) At the end of the selection process, the Competitive Research Grants Ad hoc Committee will announce the successful applicants, who will be required to sign a Bonding Agreement with Kyambogo University.
- ii) The University Accounting Officer will then issue out funds to the successful applicants according to the University Financial Regulations.
- iii) Bi annual progress reports shall be submitted by the PI to the Secretariat of the scheme.
- iv) A final report shall be submitted as per the approved project time frame.

## F: Outputs

On completion, a Principal Investigator is required to:

- i) Disseminate the research findings during a scheduled conference(s) to be held at Kyambogo University;
- ii) Publish at least one article in a reputable/credible peer reviewed journal and acknowledge Kyambogo University as the funder;
- iii) Submit the article for archiving in Kyambogo University (KyU) Institutional Repository;
- iv) Provide evidence that the student who was on the project has completed in case of Masters Students(Award letter) or on course to graduate for PhD students (Evidence of article published);
- v) Submit end of project report;
- vi) Submit Audit Clearance Certificates for all funds received.

## G: Submission guidelines (Must use the provided template in Microsoft word)

The research proposal shall be written in Microsoft word, Times New Roman, Font 12, single spacing and normal margins. Proposals should not exceed twelve pages. The PI shall submit the proposal to the secretariat in both print and electronic formats to [competitiveresearch@kyu.ac.ug](mailto:competitiveresearch@kyu.ac.ug).

Follow the hyperlink for the [proposal format](#).

## H: Budget and Budget Justification

Follow the hyperlink for the [budget format](#).....

### The grant allows:

- a. A maximum of US\$700 for the cost of Journal article publication.
- b. A maximum of US\$300 for REC fees.
- c. A maximum of US\$300 for UNCST fees.
- d. A maximum of UGX 1,000,000/= (One million Uganda Shillings) for Dissemination Conference.
- e. **Tuition** fees for the graduate student for one academic year.

### The grant does not support the following:

Salaries or honoraria for research team members and technicians, International travel to conferences/seminars/workshops, newspaper articles/adverts, banners, students' stipend, vehicles, computers, printers, smart phones, furniture, bank charges, contingency/miscellaneous/ unforeseen and the like.

## I: Important to Note

- i) All applicants must attend the Research Webinar to be held on 8<sup>th</sup> January 2025.
- ii) Female academic staff are encouraged to apply.
- iii) Refer to the University budget FY 2024/2025 for allowable rates.
- iv) No researcher will be funded more than twice by the scheme.

## J: Selection Process

All proposals will be subjected to:

- i) Administrative review.
- ii) External review.
- iii) Selection by the Committee.

## K: Feedback

All applicants will be notified of the status of their application at the end of each selection process stage.