



KYAMBOGO UNIVERSITY
Invitation for Bids under Open Domestic Bidding

1. Kyambogo University has allocated funds to be used for the Procurement *of one station wagon motor vehicle*.
2. Bidding will be conducted in accordance with the **Open Domestic** bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and are open to all bidders.
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 6(b) from **8.00 a.m – 5.00 p.m.**
4. The Bidding Documents in English for Procurement of one station wagon motor vehicle may be purchased at a non-refundable fee of **Ug.shs. 100,000/=** by interested bidders payable to **URA by obtaining a reference Number from the University Bursar’s Office.**
5. **Documents will be issued one day from the date of this advert.**
6. Sealed applications clearly marked “**Application for Supply and Delivery of one station wagon motor vehicle**” should physically be delivered at the under mentioned address by **12.00noon on 11th March 2026**. The bids will be opened at **12:30noon** at the Procurement and Disposal Unit, in the presence of the applicants who wish to attend.

Note that the bidding documents should be submitted in properly sealed envelopes labeled, “**Supply and delivery of one station wagon motor vehicle - KYU/SUPLS/2025-2026/00403**”.

(b) The Head Procurement and Disposal Unit, Administration Building (1st Floor), Kyambogo University, P.O. Box 1, Kyambogo, Tel 0414-287642.

7. Bids must be delivered to the address above at 6 (b) at or before **12:00noon on 11th March 2026: All bids must be accompanied by a bid security worth Ugshs. 3,500,000 (three million five hundred thousand Uganda Shillings)**. Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who wish to attend.

8. The planned procurement schedule (Subject to changes) is as follows;

| Activity Schedule | Date |
|----------------------|--|
| - Publish bid notice | 19 th February 2026 |
| - Pre-Bid meeting | 27 th February 2026 (10:00am) |
| - Bid closing date | 11 th March 2026 |

University Secretary/ Accounting Officer