



# KYAMBOGO UNIVERSITY

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## *Office of the Academic Registrar*

### ADVERTISEMENT FOR EDUCATION PROGRAMMES FOR 2026/2027 ACADEMIC YEAR.

The Academic Registrar, Kyambogo University, invites online applications from holders of Certificate in Grade III Teachers' Certificate in Primary Teacher Education/Diploma in Education Secondary/Diploma in Special Needs Education to the following under-listed Education Programmes for 2026/2027 Academic Year. Each applicant should possess at least a Credit or Second-Class or equivalent Certificate/Diploma in a relevant field from a recognized institution plus a Uganda Certificate of Education (UCE) with at least 6 passes with a credit in English Language (i.e.6 subjects without a grade 9) or its equivalent. **On submitting the application form, print out a pay-slip and pay a non-refundable fee of Shs. 55,000/= for Ugandans and East African Nationals and Shs. 115,000/= for other International applicants plus bank charges levied by any bank integrated with the Academic Management Information System (ACMIS).**

Applicants with qualifications from countries other than Uganda must submit photocopies of equated academic documents issued by UNEB/NCHE to Kyambogo University (**Admissions Office, Block 2 - Room 3**). On submission of the online application, printout the application form, attach copies of the equated academic documents and submit them to Kyambogo University (Admissions Office, Block 2 - Room 3) not later than the closing date for receiving online applications. Ugandan nationals must submit a printed application form and attach **Original Certified Copies** of their academic documents to **ADMISSIONS OFFICE, BLOCK 2 - ROOM 3**. The deadline for receiving online application forms is **Tuesday 31<sup>st</sup> March 2026 at Midnight**.

**NB: Only applicants with Original Certified Academic Transcripts/Result Slips and Certificates shall be considered for admission. Applicants who may find challenges filling the online application form can seek assistance from the Kyambogo University (Admissions Office, Block 2 - Room 3).**

S/NO	PROGRAMME	PROG. CODE	ADMISSIONS REQUIREMENTS	DURATION
1	Bachelor of Education Secondary - External	<b>BESE</b>	A minimum of UCE certificate with at least 5 passes obtained at the same sitting or its equivalent, UACE with at least one principal pass and two subsidiaries passes in the principal subjects for Sciences and two principal passes for Arts in the principal subjects, and hold at least a Credit/Second Class Diploma in Education - Secondary (Arts/Sciences).	3 Years
2.	Bachelor of Special Needs Education - External	<b>BSNEE</b>	A minimum of UCE certificate with at least 5 passes obtained at the same sitting or its equivalent, at least a Credit in Grade III Teachers' Certificate in Primary Teacher Education, and hold at least a Credit/Second Class Diploma in Special Needs Education.	3 Years
3	Diploma in Special Need Education - External	<b>DSNEE</b>	A minimum of UCE certificate with at least 5 passes obtained at the same sitting or its equivalent, and hold at least a Credit Certificate in Grade III Teachers' Certificate in Primary Teacher Education from a recognized institution.	2 Years

#### Important things to note:

1. Information on the Kyambogo University website: [www.kyu.ac.ug](http://www.kyu.ac.ug)
2. Applicants should fill and submit the on-line application forms from the link: <https://apply.kyu.ac.ug>

3. Use the Programme Code (Not full name of the programmes) when filling the on-line application forms.
4. Do not buy any other documents not originating from the office of the Academic Registrar. Those who do so, do it at their own risk. **BEWARE OF CONMEN AND CONWOMEN!**
5. The Academic Registrar has not appointed any agents to act on her behalf to solicit for additional funds other than the application fee stated above.
6. All enquiries should be addressed to the Academic Registrar, Kyambogo University, P. O. Box 1 Kyambogo/  
[arkyu@kyu.ac.ug](mailto:arkyu@kyu.ac.ug)
7. **PLEASE NOTE THAT THE UNIVERSITY RESERVES THE RIGHT TO ADMISSION AND TO REVIEW FEES FROM TIME TO TIME.**
8. To confirm receipt of your application payment, please check the e-mail address you used to sign up. If you do not receive any message within 30 minutes after payment, please log into your application account and check the status of the application form you have paid for. If the payment status does not reflect as **PAID** within 24 hours from the time of payment, contact Kyambogo University using any of these contacts: **0414-287343/220464/286337** or come to Kyambogo University (Admissions Office Block 2- Room 3) or Kyambogo University Bursar's Office/ [bursar@kyu.ac.ug](mailto:bursar@kyu.ac.ug) for assistance.
9. Lists of successful applicants and admission letters shall be displayed on the University website [www.kyu.ac.ug](http://www.kyu.ac.ug).
10. Applicants should provide correct information on O'Level year of completion, Index Number and grades obtained per subject. A photocopy of the O'Level Pass Slip and Certificate, a Grade III Results - Slip and Certificate, A'Level and Slip and Certificate, and an Original Certified copy of the Certificate/Diploma Certificate/ and Transcript/ Result Slip should be submitted to Kyambogo University (Admissions Office, Block 2 - Room 3), with the printed application form for verification purposes. Applicants with qualifications from outside Uganda should submit photocopies of **Original** documents in addition to **UNEB/NCHE equated** results.  
**Applicants who obtained an overall Grade of 7, 9, Y or Z at O'Level do not qualify for University admission and need not to apply.** One should have also passed Uganda Certificate of Education (UCE) with at least 6 passes with a credit in English Language (i.e.6 subjects without a grade 9) or its equivalent.
11. **Applicants are warned that cases of impersonation, falsification of documents or giving false/incomplete information whenever discovered either at application, registration or afterwards, will lead to automatic cancellation of admission, besides being referred to Police and Courts of Law for prosecution.**
12. **Original Certified copies not photocopy of certified copies** of Results-Slip and Certificate of Grade III Teachers' Certificate in Primary Teacher Education and Transcript and Certificate of Diploma in Education Secondary/Diploma in Special Needs Education from a recognized institution should be submitted to **KYAMBOGO UNIVERSITY (ADMISSIONS OFFICE, BLOCK 2- ROOM 3).**



Annie Begumisa (PhD)  
**ACADEMIC REGISTRAR**